

# **Employment Opportunities**

Summer 2019

The Lillooet Regional Invasive Species Society is a not for profit whose mission is to manage the environmental, economic and social effects of invasive species in the Lillooet region (St'át'imc Traditional territory, Squamish Lillooet Regional District Areas A & B). Our organization consists of a Board of Directors and an Executive Director. LRISS is seeking three people that are organized, articulate, self-motivated and enthusiastic to join our team!

### Invasive Field & Outreach Technician

Term: Full-time (30 hours) July to August 30, 2019 8-9 weeks

Base Location: Lillooet

Canada Summer Youth Wage: \$16-18/hour LRISS Wage: \$20-26/hour based on experience

Closing: June 14, 2019

#### Work Tasks & Responsibilities: Crew #1

- Follow weekly workplans and attend staff meetings.
- Identify and record locations of invasive plants.
- Hand pull, cut, dig and dispose of invasive plants at priority sites.
- Monitor contractors who are manually removing invasives plants.
- Take water samples for invasive mussels.
- Communicate daily with Executive director.
- Data management and entry.
- Provide outreach materials to members of the public.
- Report writing.

#### Work Tasks & Responsibilities: Crew #2

- Follow weekly workplans and attend staff meetings.
- Deliver outreach packages door to door in St'át'imc communities.
- Conduct surveys with home owners when delivering packages.
- Set up the LRISS display and information at community events.
- Report writing.

#### Criteria for Positions

#### To be eligible to participate in the Canada Summer Jobs Initiative, applicants must:

- Be between 15 and 30 years at the start of the employment;
- Be a Canadian citizen, permanent resident or person whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

#### Requirements for all positions:

- Must be available to complete the full work term.
- Must be available for some weekend work.
- Must provide own work space; each employees works and is based from their own "home office";
- Must be able to access, use and organize information from emails, digital files (Excel, Word, Powerpoint, PDF's, for example), maps literature and discussions on a daily basis to complete all tasks competently.
- Must be able to work independently and maintain own work schedule.
- Required to work a flexible 30 hour work week for the full term of the work. Weekend work is required for community events.
- Must provide their own computer & personal outdoor work gear (work boots, rain gear and sun protection).

## Preference for a combination of the following skills:

- Proven ability to engage people in conversation.
- Excellent written and oral communication skills.
- Experience working in remote locations and around water.
- Experience with or knowledge of invasive species.
- Ability to travel and work in variable environmental conditions.
- A valid BC Driver's licence and reliable vehicle for work purposes. Compensation for mileage will be provided based on a pre-determined marshalling point (log book required).

#### **HOW TO APPLY:**

- Submit a cover letter (optional) and resume (mandatory) in one single document. Please ensure this document clearly shows how you meet the mandatory requirements.
- Email your document to <u>Lrinvasives@gmail.com</u> by June 14, 2019 by 5pm.
- Only applicants who have been selected for the interview process will be contacted.
- Interviews will take place in early June.

#### Submit applications to:

Jacquie Rasmussen, LRISS Executive Director

Lrinvasives@gmail.com

Subject line should read: "Application for LRISS Employment"